

# APPENDIX 1

## SEFTON METROPOLITAN BOROUGH COUNCIL MEMBERS ALLOWANCES SCHEME

The following scheme is made under powers conferred by Section 174 of the Local Government Act 1972 and the Local Authorities (Members' Allowances) (England) Regulations 2003 (as amended) (the Regulations).

The scheme shall be cited as the Sefton Council Members' Allowances Scheme and have effect from 1 April 2023 and for subsequent years commencing on 1 April.

Increases in Members Allowances will be linked to the average pay increase given to Sefton Council employees; and the annual adjustment in Members' Allowances will be implemented for a period of four years from July 2019 in accordance with the Regulations. This does not prevent the Independent Remuneration Panel from reviewing the Scheme at any time but allows for the Scheme to continue without a full review subject to the annual adjustment being applied. *(The scheme will be reviewed in 2023)*

In this Scheme, "Councillor" means a Member of Sefton Council who is a Councillor.

### **1. Basic Allowance**

The Basic Allowance is a flat rate sum paid to all Members. It recognises the time devoted, and expenses incurred by Members in carrying out their duties.

Subject to paragraph 4, the amount allocated for 2023/24 is £10,382.76.

### **2. Special Responsibility Allowance**

In order to recognise additional time and expenses incurred by Councillors who have significant additional responsibilities in carrying out their duties for Sefton Council, and subject to paragraph 4, the Special Responsibility Allowances as set out below shall be paid:

With the exception of the Leader of the Council, Political Group Leaders with a membership of 10 or more members will receive a Special Responsibility Allowance which is 50% of the Basic Allowance set out in paragraph 1 above (£5,191.38) and any Political Group Leaders with fewer than 10 members will receive one tenth of £5,191.38 per Member of the Group, as set out below.

Only one Special Responsibility Allowance is paid per Member and the allowances for 2023/24 are:

Leader of the Council	£25,663.78
Cabinet Members	£17,109.17

Committee Chairs:

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Licensing and Regulatory	£10,382.76
Audit and Governance	£5,191.38
Overview and Scrutiny (x 4)	£5,191.38

### Political Group Leaders:

Liberal Democrat Leader (9 Members)	£4,672.24
Conservative Group Leader (5 Members)	£2,595.68

### **3. Part Year Payments**

If in the course of a year, the scheme is amended or a Councillor becomes, or ceases to be a Councillor, then all allowances shall be adjusted on a pro-rata basis.

### **4. Renunciation**

A Councillor may, by giving notice in writing to Executive Director of Corporate Resources and Customer Services elect to forgo any part of their entitlements to an allowance under the Scheme.

### **5. Mayoral Allowance**

The allowance paid to the Mayor is linked to the Scheme of Members Allowances and the following shall be paid for 2023/24:

Mayor            £ 15,574.14

### **6. Appointment to the Liverpool City Region Combined Authority - Transport Committee**

Members appointed to sit on the Liverpool City Region Combined Authority Transport Committee by Sefton Council shall subject to paragraph 4 be paid a basic allowance of £6,204.23

In order to recognise additional time and expenses incurred by Councillor's who have significant additional responsibilities in carrying out their duties on the Transport Committee, the following Special Responsibility Allowances shall subject to paragraph 4 be paid if applicable:

Deputy Chair of the Committee - £10,905.27 (Not applicable at the present time)

Lead Members for Customer & Smart Ticketing and/or Rail & Freight - £ 4,846.41

### **7. Travel and Subsistence**

Travel and Subsistence Allowances will be paid for travel to meetings etc **outside of the borough** which are authorised by the Council for example: -

- meetings and annual conferences of Outside Bodies to which Sefton has made appointments or nominations as set out in the appendix below.

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- meetings and annual conferences of Local Authority Associations of which Sefton is a member.
- meetings, conferences, and other duties which have been authorised in advance by the Council, Cabinet or by a Cabinet Member.

### **8. Dependents Carers Allowance**

Members who incur additional expenses in order to arrange care for dependents may claim these expenses. This rate is based on the National Minimum Wage up to a maximum of ten hours per week.

### **9. Claims and Payments**

Payments shall be made in respect of Basic and Special Responsibility Allowances in monthly instalments on the 15<sup>th</sup> day of each month by bank transfer.

All claims for additional expenses must be accompanied by receipts and will therefore be paid in arrears directly into Members Bank Accounts.

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### **Outside Bodies Approved by Council**

Liverpool City Region Combined Authority  
Liverpool City Region Combined Authority Overview and Scrutiny Committee  
Liverpool City Region Combined Authority Transport Committee  
Merseyside Fire and Rescue Authority  
Merseyside Police and Crime Panel  
Merseyside Waste Disposal Authority

### **Outside Bodies Approved by the Cabinet**

Armed Forces Member Champion  
Ashton Memorial Fund, Formby  
British Destinations  
Cheshire and Merseyside Health and Care Partnership  
Cheshire and Merseyside Integrated Care System Joint Health Scrutiny Committee  
Consolidated Charities of Thomas Brown and Marsh Dole, Formby  
Elevate Education Business Partnership  
Formby Pool Trust Board  
Halsall Educational Foundation  
Liverpool City Region Employment and Skills Board  
Liverpool City Region Housing and Spatial Planning Board  
Liverpool John Lennon Airport Consultative Committee  
Liverpool University Hospitals NHS Foundation Trust – Council of Governors  
Liverpool Women’s NHS Foundation Trust – Council of Governors  
Local Government Association - General Assembly  
Mersey Care NHS Foundation Trust – Council of Governors  
Mersey Forest Partnership Steering Group  
Mersey Port Health Committee  
Merseyside Pensions Fund Pensions Committee  
Merseyside Playing Fields Association  
Merseyside Strategic Flood and Coastal Erosion Risk Management Partnership  
North West Employer’s Organisation  
North West Older Peoples Network  
North West Reserve Forces and Cadets Association  
North Western Inshore Fisheries and Conservation Authority  
PATROL Adjudication Joint Committee (Parking and Traffic Regulations Outside London)  
Peterhouse School, Southport – Governance Committee  
Regenerus – South Sefton Development Trust  
Sandway Homes Limited Board and Sandway (ACS) Holding Company Ltd (Sefton Housing Development Company)  
Sefton Coast and Landscape Partnership Board  
Sefton Council for Voluntary Service  
Sefton Cycling Forum

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Sefton Domestic Abuse Partnership Board  
Sefton Hospitality Operations Limited Board  
Sefton New Directions Limited Board  
Sefton Partnership for Older Citizens  
Southport Pier Trust  
Southport Town Deal Board  
Standing Advisory Committee for Religious Education (SACRE)  
Trans Pennine Trail Members' Steering Group  
Veterans in Sefton Board